



OFFICE OF EMERGENCY OPERATIONS

Cities Readiness Initiative Meeting Minutes

May 6th, 2008

I. Introductions

II. Dispensing medication

-Layperson or volunteer capable of physically dispensing/handing medication to general public under supervision of licensed medical professional including: Pharmacist, Physician, Physician Assistant, Nurse Practitioner, Dentist, or Podiatrist. (Chapter 465, Florida Statute, Pharmacy regulations)

-State is working on drafting executive order language to expand list of supervisors to include: Paramedics, Nurses, out of state licenses, and inactive licenses.

-At least 1 medical supervisor must be present at each POD (school, park, business, ect) where medication is dispensed.

-145 Members recruited through MRC to help staff medical supervisor roles.

III. Security overview and assessments

-Responsible security agency:

- RSS to PODs= state
 - Transfer point= BSO
 - Individual PODs= Municipal (or BSO where applicable)
 - Treatment sites, hospitals, private PODs= own staff
- Security vulnerability assessments, traffic plans, crowd control plans must be addressed in County Health Dept plan. Noted that assessments are confidential and are being processed by individual municipalities and BSO for public schools and parks.

IV. Postal plan update

- New MOA being drafted between Homeland Security and Postmaster General to utilize Postal Delivery Units to dispense medication to population based on zip code
- Requires 2 security agents per delivery unit
- Determined security is threatened, mail boxes are not secure. Inadequate staffing
- Medication errors highly possible based on lack of screening and triage.
- Motion to utilize Postal Plan opposed

V. 90 day achievement update

- April 30 deadlines achieved minus documentation of controlled substances in plan
- May 30 deadlines in process
- Detail column to be added to 90 day goal Matrix to include further information on individual goal in process.

VI. Open discussion

- CRI weblink to contain pertinent info and updates, meeting minutes, and training courses (POD manager, Mass Antibiotic Dispensing course, SNS preparedness course) <http://browardchd.org/Services/Emergency/CitiesReadInit.htm>

- MOA's distributed to Broward County School Board for use of public middle and high schools as PODs
- Subcommittees formed for
 - 1.) Security/law enforcement (Gabe de la Pena of BSO & John McKenna of US Marshalls)
 - 2.) Public Information (Chief Huff of Miramar FR & Joanna Kentollal of Broward County Health Dept)
 - 3.) NEED: hospital/Pharmacy subcommittee

-Idea to send email to all municipal emergency managers to determine:

- a. Will you be using public middle/high schools as PODs
- b. If so, which ones, quantity?
- c. If not, what other facilities will be used?

-Idea to develop GIS mapping to correlate populations and POD locations

-Idea to send out current plan to date and present at next ECC meeting to develop interest among municipal emergency managers

VII. Future meeting(s)

-Monthly, pending beginning of June '08